

11 October 1985

MEMORANDUM FOR: Chief, NBPO/OL

FROM : Chief, Security Staff, NBPO

SUBJECT : Contractor Personnel Vehicle Access

to the Headquarters Compound

1. Pursuant to your requiest I closely monitored the queuing of contractor personal vehicles along the Claude Moore Farm Road between the hours of 0620 to 0700 on 9, 10, and 11 October 1985. The length of the line of automobiles fluctuates, but appears to be at its worst from 0630 to 0640 hours. On all three of the mornings that were checked the line had disappeard by 0642 hours, and all vehicles had entered the compound. On two of the three mornings three delivery trucks were in line, adding considerably to the length of the line. Additionally, there were an average of 32 vehicles belonging to contractor personnel who work in the old Headquarters building who enter the compound to go to the Security Trailer where a pass/badge exchange is made.

2. To alleviate any concerns you have about the situation, the following possible solutions are offered for your consideration:

a. Eliminate all deliveries until 0700 hours as called for in the contract specifications;

 Establish a starting time of 0730 hours for all contractor personnel working in the existing Headquarters building;

c. Put the Bid Package #3 contractor personnel on an 0730 to 1600 hours work schedule;

d. Put the Bid Package #2 and 3 contractor personnel on an 0715 to 1545 hours work schedule, thus extending the site access time frame.

3. Implementation of the above suggestions will have no adverse impact on the established site security program.

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Dist: Orig - Addressee